

Human Resources

Personnel

Personnel information

- Create tables to easily manage job codes, job groups, salary ranges, evaluation levels, etc.
- Maintain skills and achievement inventories for employees that help you better re-deploy internal resources
- Track time and attendance
- Manage applicant processing and recruitment pools
- Set up and manage flexible benefits programs

Reporting

- Use flexible inquiry tools that let you quickly find information for specific employees
- Track and report required EEO information

Payroll

Payroll management

- Simultaneously process multiple pay methods for hourly and salaried employees
- Create multiple payroll companies within the same database
- Seamlessly integrate accounting information with DIVA Financials
- Improve payment management with direct deposit, bank reconciliation, pay splitting and check simulation

Taxes and deductions

- Automatically compute deductions
- Define special deduction formulas
- Calculate taxes based on user-defined tables
- Easily set up multiple earning, benefit and deduction categories

