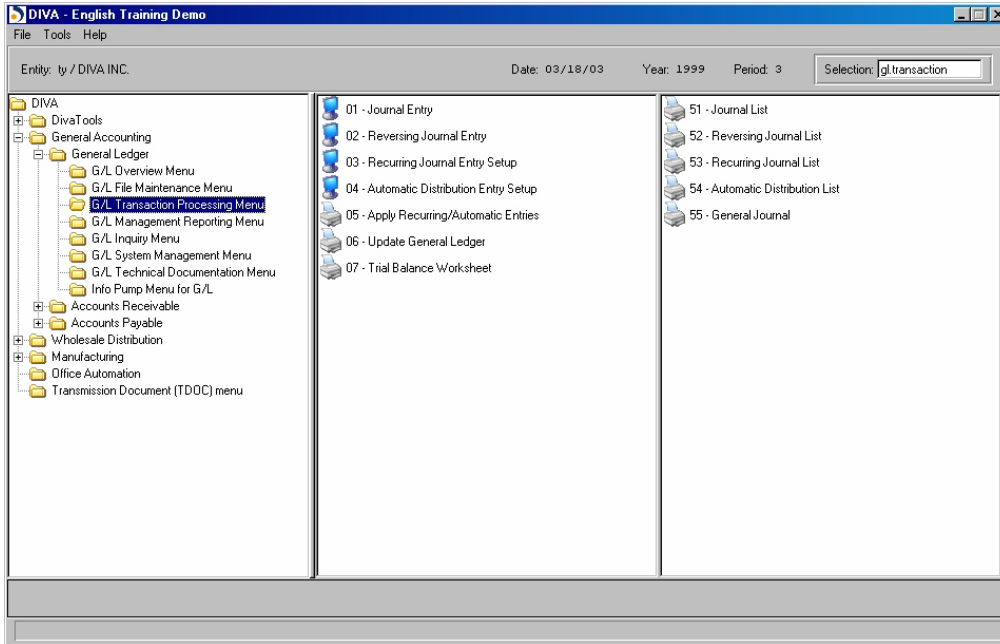# General Ledger

Accounting entities
- Represent complex organizations using the relational Entity Concept
- Simplify consolidations and roll-ups among entities

Reporting
- Flexibly create financial statements across companies, product lines and other entities for any accounting period.
- Define unlimited reporting models
- Ensure accuracy and quality with a built-in statement format checker
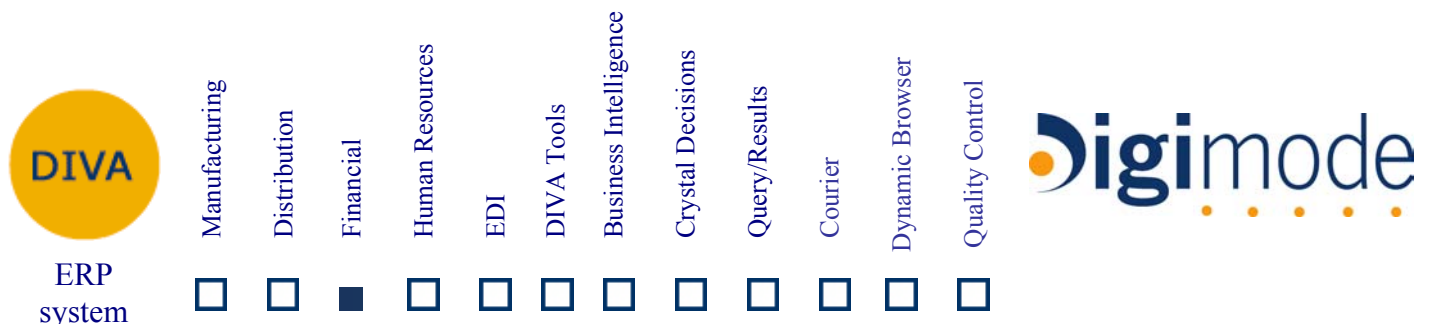- Compare budgeted figures to actual values

Accounting periods
- Post to any open fiscal year
- Automatically calculate opening balances for next period and year
- Use 12 or 13 fiscal periods per year

Ledger management
- Easily trace transactions to original documents in subsidiary ledgers
- Handle recurring and reversing journal entries
- Retain transaction history details according to your own needs
- Flexibly schedule interfaces from subsidiary ledgers in summary or detail
- Record statistical information (e.g. labor hours) at the account level
- Automatically generate closing entries (which can be edited) to facilitate year-end processing

Multi-currency handling
- Different 'home' currencies can be maintained for each controlling company in a multi-company setup
- Exchange rates can be updated daily, or as required, in one central maintenance file. The rates are then accessed by transactions in all other Diva modules
- Exchange rate histories are maintained
- Reports and inquiries display amounts in both the home and foreign currencies
- Consolidate multiple transaction currencies
- Track realized and unrealized foreign exchange gains and losses

ERP system

Manufacturing ☐ Distribution ☐ Financial ■ Human Resources ☐ EDI ☐ DIVA Tools ☐ Business Intelligence ☐ Crystal Decisions ☐ Query/Results ☐ Courier ☐ Dynamic Browser ☐ Quality Control ☐

Accounts Payable

Payables management

- Report cash requirements
- Support multi-company/ multi-division operations with open-ended payment terms, banks and control accounts for each entity
- Maintain multiple Accounts Payable accounts - distinguish trade from non-trade payables
- Predefine vendor-specific expense allocations across multiple accounts and entities
- Set up separate vendors for purchases, payments and statistics
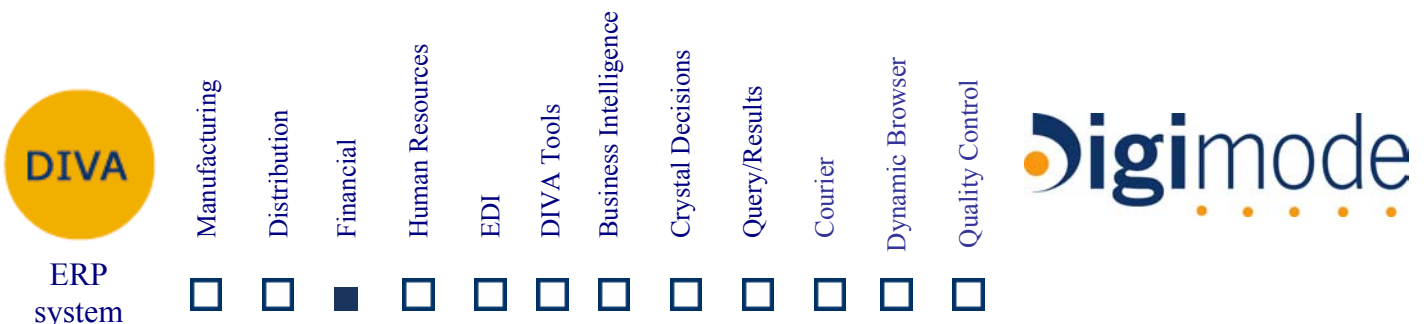- Handle 'one-time' vendors without having to create a master record.
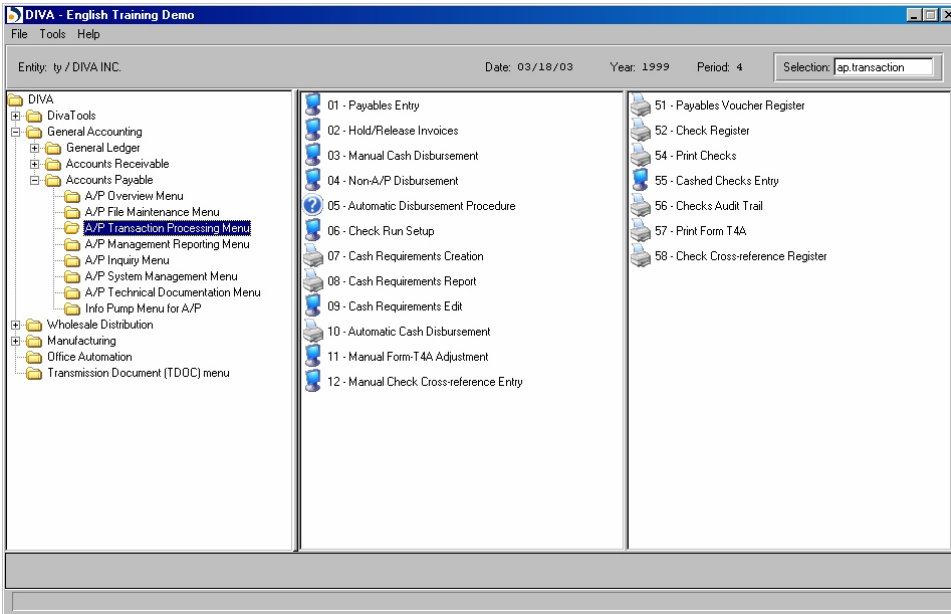
- Maintain detailed transaction history of open and closed invoices for reconciliation
- Purge closed invoices on a user-defined schedule
- Interface in real time with DIVA Purchasing for three-way matching of invoices with purchase orders and receipts
- Manage payables in multiple currencies
- Fully integrate payables with DIVA General Ledger
- Change vendor code and transfer all related history

Disbursements and checks

- Choose from extensive automatic and manual disbursement, check generation and bank reconciliation procedures
- Manage disbursements locally or centrally
- Print checks online in real time or in user-defined batch mode
- Create convenient expense disbursements (with or without check generation)
- Discount and net payments can be based on the invoice date or the first day of the following month. Predefined payment terms can be overridden at the invoice level

Vendor analysis

- Track vendor statistics at the buy-from or remit-to level
- Integrate vendor analysis information with DIVA Purchasing

Accounts Receivable

Receivables management

- Track receivables in open-item or balance-forward format for each customer
- Manage receivables locally or centrally, regardless of original order or invoice location
- Maintain detailed transaction history of open and closed invoices for reconciliation
- Purge closed transactions on a user-defined schedule
- Fully integrate receivables with DIVA Order Processing and DIVA General Ledger
- Flexibly handle unapplied transactions
- Manage receivables in multiple currencies
- Set up multiple customer addresses for shipping, invoicing, issuing statements and sales analysis
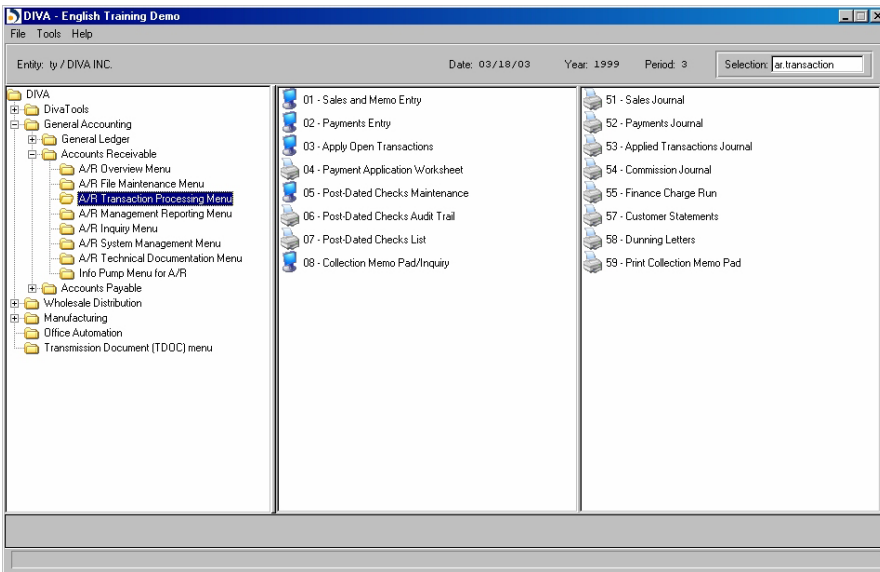
- Send invoices to any customer entity
- Flexibly handle customer 'debit memos' with user defined reference numbers
- Process non-AR transactions
- Process cash sales or 'one-time' customers without having to create a master record
- Create automatic, semi-automatic, manual, credit and unapplied payments
- Change customer code and transfer all related history

Terms

- Customize terms with multiple dates per payment term
- Calculate discount and net payment amounts from invoice date or the first day of the following month
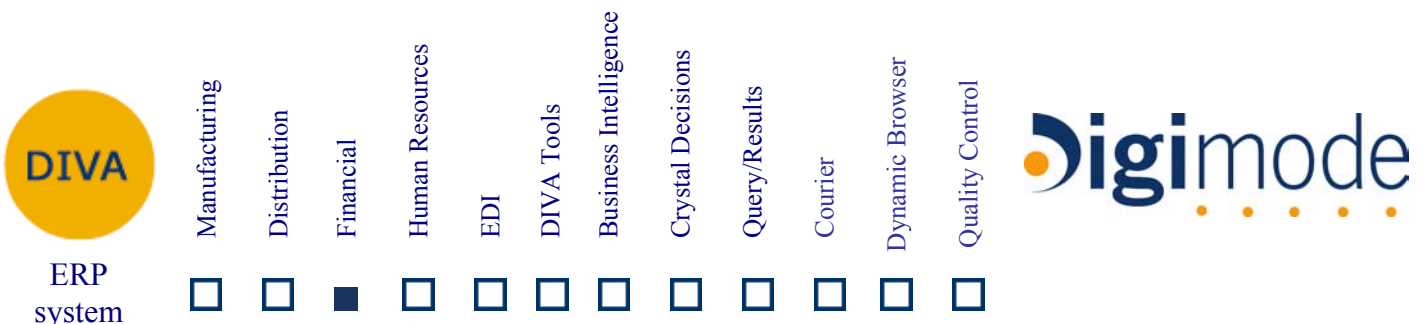- Manage seasonal invoicing with date-driven payment terms
- Override predefined payment terms at the invoice level
- Manage post-dated checks with reference on customer statements
- Automatically calculate finance charges

Credit and collections

- Easily modify standard aging categories and statements
- Set enterprise-wide credit limits
- View aging reports online for more effective communication with customers
- Ease collections with dunning letters
- Analyze customer performance by bill-to or ship-to address and by regional or headquarters level

Sales commissions

- Automatically update the sales commission journal
- Calculate sales commissions as a percentage of sales or profits
- Pay commissions upon cash receipt

DIVA

ERP system

Manufacturing ☐
Distribution ☐
Financial ■
Human Resources ☐
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DIVA Tools ☐
Business Intelligence ☐
Crystal Decisions ☐
Query/Results ☐
Courier ☐
Dynamic Browser ☐
Quality Control ☐

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Fixed Assets

Asset management

- Create and maintain multiple asset ledgers
- Define your own report groupings for asset tracking and valuation
- Value assets automatically or manually
- Fully integrate with DIVA General Ledger for depreciation postings, acquisitions and disposals
- Post transactions to multiple accounting periods
- Report based on any asset type, valuation method or location
- Access reports specially designed for audits and management control
- View any asset information online
- Include memos with asset records

Depreciation

- Choose from a wide range of built-in depreciation methods or create your own
- Establish book and two tax depreciations for each asset
- Maintain asset ID ledgers for each depreciation class (e.g., book, federal tax and state tax)
- View depreciation calculations prior to posting

Assets inventory

- Effectively manage assets inventory with interfaces to DIVA Purchasing, Accounts Payable and Inventory Management applications
- Relocate movable assets online in real time
- Track repair activity against assets

DIVA

ERP system

Manufacturing ☐
Distribution ☐
Financial ■
Human Resources ☐
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